

Internship Guidelines

- 1) The internship must be full-time (approximately 40 hours/week) for approximately three months.
- 2) Intern must have:
 - a.) Completed or be entering his/her final year of college.
 - b.) Completed college level introductory appraisal or farm management courses, or the equivalent, within two years prior to the internship.
- 3) Internship activities must be 100% farm management, agricultural consulting, or rural appraisal related, or a combination thereof.
- 4) The Intern must be directly supervised by an accredited Chapter member working in farm management, agricultural consulting, or rural appraisal.
- 5) The intern must have a separate work station.
- 6) The intern must become a student member of the Chapter prior to the start of the internship.
- 7) The Intern's compensation is to be based upon industry standards for similar internship positions (currently approximately \$13 to \$15 per hour).
- 8) The Intern Program funding objective is to supplement income the Intern may receive during the Intern Program, rather than to be the sole source of the Intern's compensation.
- 9) Chapter reimbursement will be made to the person or organization hosting the intern, up to 25% of the intern's total compensation during the intern program.
- 10) Total amount of Chapter reimbursement for each application shall be determined by the Chapter Board of Directors, and shall not exceed a total of \$5,000 per intern.
- 11) Chapter reimbursement will be made to the individual or organization hosting the intern.
- 12) The Scholarship Committee Chairman, or a designated Committee Member, shall meet with the Student Intern at least once during the internship to assess work activities being assigned to the intern, and to monitor the success of the Intern Scholarship.
- 13) Chapter members interested in hosting an intern under this program must submit an Intern Request form to the Chapter Scholarship Committee Chairman for review and approval will be granted by the Board of Directors.
- 14) Prospective interns must submit an Intern Application form to the Chapter Scholarship Committee Chairman for review and approval will be granted by the Board of Directors.